



Ringgold Primary School

FAST Meeting (Family And School Team)

September 12th & 14th, 2023

Minutes

Ringgold Primary School hosted their first group FAST (Family And School Team) meeting for Kindergarten on September 12, and for First and Second grade on September 14th. Parents of each grade level were notified of the meeting at least two weeks prior to the event. The PIC, Tracy Wilson, advertised the event by sending home fliers, posting the event on Class Dojo, and sending out a text schoolcast.

Parents entered through the RPS gym, took a seat, and were handed an FAST Agenda. Whitney Hood, Principal, Michele Cribb, Assist. Principal, Amy Wright, Academic Coach, and Tracy Wilson, Parent Involvement, took turns reviewing the presentation that contained the general information about FAST. The presentation contained:

- RPS FAST model and dates for meetings
- Explanation of FAST meetings
- MAP report information
- How to read your MAP Family Report
- School Improvement Goal review
- School-Family Compact explanation
- Review of Grade Level Goal Sheets for Students
- Explanation of the Help at Home take home activity

After review of the presentation, parents were asked to complete the meeting evaluation form via scanning the QR code. The code was on the paper agenda they were given upon arrival. Parents were then dismissed from the gym to the classroom where they signed in and were given the FAST Packet that includes their students' individual MAP Data Report. Teachers explained the report as a group and parents could compare their child's individual results with the cumulative grade level results from the MAP fall test. Teachers were available to answer any questions that parents may have about how to read the report. Parents were encouraged to sign up for an individual parent teacher conference before leaving the meeting. The conference will be scheduled within a short time to address any concerns the parent may have.

Parents that were present at the meeting were instructed to sign the School-Parent compact and return it before leaving the meeting. RPS will have a 80-100% return rate for the compacts in order to keep compliant with Title 1 Standards. Teachers kept records of the parents that attended in order to meet this goal and to make sure that FAST packets go home with every student in the class.

FAST packets contained:

- School-Family Compact Signature Sheet
- School-Family Compact (grade level appropriate)
- Help at Home Activity (grade level appropriate)
- MAP FAQs information sheet
- What is FAST? Information sheet
- Grade level Goal Sheet for Students
- MAP Family Report (individual for student)
- MAP Achievement by grade level Schoolwide Report
- Meeting Evaluation Form (paper copy)